



INDIANA RECYCLED SCRAP TIRE GRANT PROGRAM

GRANT APPLICATION

COVER PAGE

For assistance, call the Office of Pollution Prevention and Technical Assistance at 800-988-7901. Please print or type.

PROGRAM ADMINISTRATOR (contact person)

Mr. / Ms.	Phone:
Title:	Fax:
Official name of agency Or organization:	E-mail:
Federal ID #:	County (ies):
Address:	Website:
City:	Zip+4:

Project Summary

Please shade area
served.



Grant Data: (required)

Target # of tires to be recycled: _____
(per year, best estimate based on projections)
Source of tires: _____
Tire dump recovery? ____ Yes ____ No
Total project cost: \$ _____
Match funds provided: \$ _____
Funds requested: \$ _____
(Funds requested must be 50% or less
than total project costs)

Type of Applicant (check one)

Business SWMD*
City Town
School University
County Non-profit

Type of Project (check one)

Recycled-content Product Procurement
Recreational Field Reuse
Civil Engineering Field Reuse
Research and Development

*SWMDs ONLY

SWMD 12/31 cash balance: _____

If SWMD, report the 12/31/01 cash and investment balance as reported on State Board of Accounts, Form # SWMDAR-1, Part 1, Column F, Solid Waste Management Fund. If over \$350,000, please attach written explanation.

I certify that submission of this proposal has been duly authorized by the governing body of the entity and that I am legally authorized by the governing body to sign this application.

Signature: _____ Printed Name: _____ Date: _____

PROPOSED PROJECT BUDGET

	Grant Request	Cash Match	In-Kind	Total
Personnel				
	\$ 0	\$	\$	\$
	\$ 0	\$	\$	\$
	\$ 0	\$	\$	\$
(no state funds available for personnel expenses)	\$ 0	\$	\$	\$

Equipment and Project Costs

	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$

On-going Operating/Program Costs

	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$

Contractor/Professional Fees

	\$	\$	\$	\$
	\$	\$	\$	\$

Educational/Promotional Costs

	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$

Enter column totals in boxes below

\$	\$	\$	\$
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Note: a dollar for dollar cash match is required for each line item.

Grant Application Questions Indiana Recycled Scrap Tire Grant Program

Your application will be evaluated on your responses to the criteria listed in numbers 1-6. Each response must be complete and numbered; please type them on a separate sheet of paper and attach to the cover page, budget page, and any other applicable materials being submitted.

1. Describe the proposed project and partners involved. Also include information such as:

- ◆ Project location, goal of project, and general description of how project is structured.
- ◆ Material flow plan (e.g., amount and types of materials collected, processed, and final end markets)
- ◆ Project plan anticipated timeline (e.g., activity occurs months 1-3, months 4-6, months 7-9, etc.)
- ◆ List all partners involved, and include description of qualifications

2. Demonstrate how this project will divert waste from disposal. Each bullet point must be addressed.

- ◆ Justify waste diversion projections in terms number of tires and tons of tires diverted from final disposal
- ◆ Briefly state the benefits of waste tire diversion specific to your area
- ◆ State whether project focuses on *clean scrap tire sources* or *existing tire dump* diversion
- ◆ Outline how the project will increase the marketability of scrap tires

3. Describe your Marketing Profile / Recycling and Reuse Profile. Include the following in your description:

- ◆ Describe industry-wide trends and local market conditions.
- ◆ Project (estimate) size and growth rate for the recycled waste tire product or field/reuse application.
- ◆ Note current and future features of your marketing plan, or your recycling / reuse market.
- ◆ Note what information or work product would be available to the state that might be transferable to other locations and future projects.

4. Demonstrate project sustainability. Provide the following:

- ◆ Commitment letters demonstrating both initial and ongoing material and monetary resources pledged
- ◆ Upper management support letters (e.g., board, mayor, council, etc.)
- ◆ Summary of personnel investment to including number of hours committed to project (new and current resources)
- ◆ Information on maintenance plan and replacement equipment capital fund, if requesting equipment funding.
- ◆ Description of cost and program efficiencies realized by project implementation. (e.g. estimated economic efficiencies, program costs per ton collected, and population serviced by project)

5. Describe details of budget page.

Please explain all budget page line items (grant requests, cash, and in-kind matching columns). Quotes and spec sheets are required. Note that all grant funded line items on budget page require dollar-for-dollar cash match.

6. Describe details required for review of beneficial reuse application, through the Office of Land Quality. This series of questions must be addressed by all projects that do not have prior reuse approval through IDEM. The following list of information must be addressed and included with your grant application/request:

6(a). Project location

Include a current county highway or a U.S. Geological Survey topographic map showing the location of the project. Include a current land deed/plat map showing the site within the property boundaries. Identify the property owner by name and mailing address.

6(b). Information on the number and source of tires

Indicate how many waste tires the construction requires, where the tires will be obtained and the total to be stored on the site at one time.

6(c). Project description

The description must demonstrate that the proposal is a legitimate use and is not merely a means to dispose of waste material. A copy of a published article or a research paper on the type of construction may be sufficient. If available, engineering specifications and/or project-specific plans are excellent ways to support the use.

6(d). *Storage of scrap tires*

Describe how the scrap tires will be stored on site. The tires must not be allowed to collect rainwater possibly creating a breeding site for mosquitoes. Access lanes must be provided between tire piles to allow local fire control equipment on to the site. Following are the minimum requirements for storage in accordance with the number of tires:

Less 1000 tires: At least a signed statement that you have notified the local fire department with jurisdiction that they will be storing tires must be provided.

More than 1000 tires:

If storage will be **less than three (3) months**, a contingency plan per 329 IAC 15-3-18 must be provided. If approval is granted for the use, the site must comply with both 329 IAC 15-3-18 and 15-3-19.

If storage will be **more than three (3) months**, a full waste tire storage registration must be submitted to IDEM. The facility must keep the registration current and comply with all registration conditions until the tires are completely reused.

6(e). *Disposal of unusable or excess tires*

The property owner is ultimately responsible for removal and disposal of unwanted tires and other trash or rubbish dumped at the site. Include your plans for insuring proper disposal of excess or unusable tires and other solid waste(s). It is recommended that you limit vehicle access to the site to discourage unauthorized dumping.

IDEM does not issue verbal approvals for use of scrap tires. Please send your written request for approval with the above listed information prior to the application submittal, if possible. Grant funded applications involving beneficial reuse must have IDEM pre-approval for the reuse prior to a grant award. Questions regarding beneficial reuse waivers may be directed to the Office of Land Quality staff of the Technical Compliance Section at 317-308-3103.

Submission of an application does not guarantee funding. Applications become the property of the Indiana Department of Environmental Management and will not be returned.

Before completing an application, please read the Grant Guidelines thoroughly. These guidelines describe the criteria used to evaluate applications and explain the grant approval process. Please contact the Office of Pollution Prevention and Technical Assistance if you have questions regarding the program.

Please complete all sections of this application and return it to the address below.

C. Steven Poe
Indiana Department of Environmental Management
Office of Pollution Prevention and Technical Assistance
150 West Market Street, Suite 703
Indianapolis, IN 46204

For additional information contact: C. Steven Poe at 317-232-8172 or 800-988-7901

Application Deadline: Must be received at IDEM/OPPTA by 5:00 pm EST April 5, 2002
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Indiana Code 13-20-13-9

Sec. 9. (a) The department may use money in the fund to assist the department in:

- (1) removing waste tires from sites where waste tires have been disposed of improperly;
- (2) properly managing waste tires;
- (3) performing surveillance and enforcement activities used to implement proper waste tire management; and
- (4) conducting the waste tire education program under section 15 of this chapter.

(b) The department of commerce may use money in the fund to provide grants and loans to persons to establish and operate programs involving the following:

- (1) Recycling or reuse of waste tires.
- (2) Using waste tires as a source of fuel.
- (3) Developing markets for waste tires and products containing recycled or reused waste tires.

(c) The department of commerce may adopt rules under IC 4-22-2 necessary to implement this section.

As added by P.L.1-1996, SEC.10.